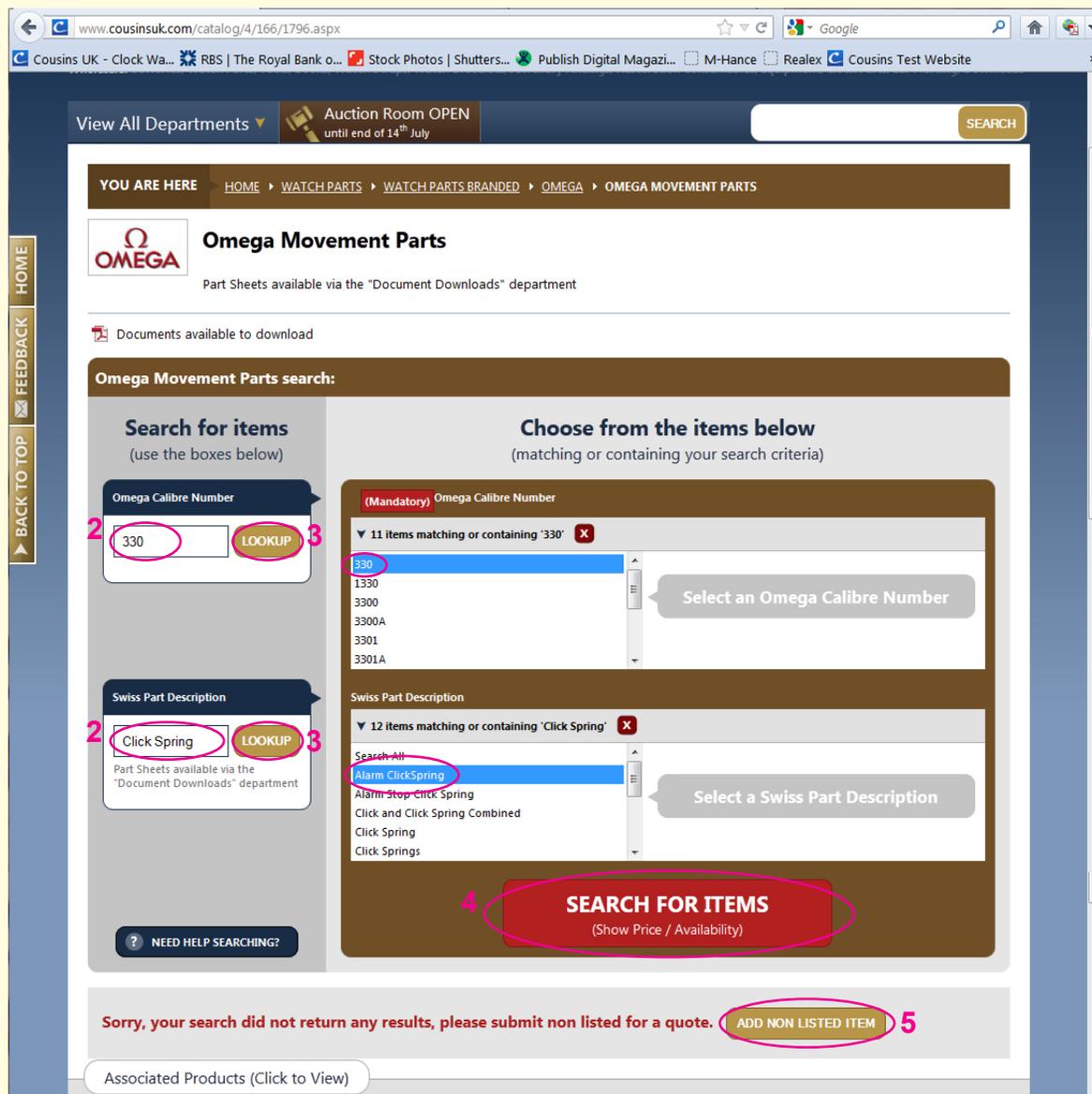
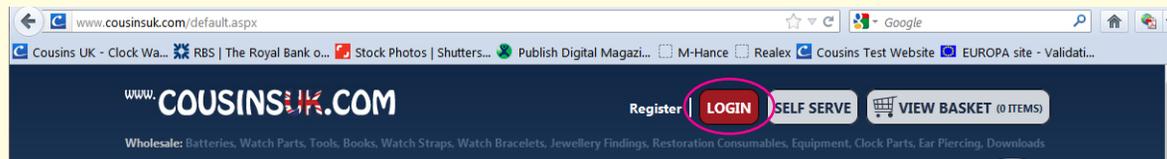


# HOW TO SEARCH = Steps 1 to 5

# HOW TO SUBMIT A NON LISTED ITEM = Steps 1 to 5, plus 6 to 7

# HOW TO VIEW ANSWERS TO A NON LISTED ITEM = Steps 8 to 9

The below example is for searching on Omega Movement Parts, however, all attribute searches follow the same steps.



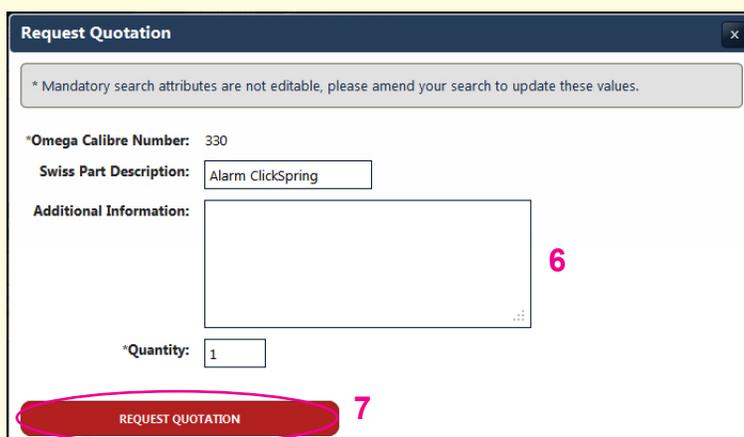
1. Log In

Steps:

- 2. Enter your search criteria
- 3. Click "Lookup"

4. Click "Search For Items"

5. If no matching results are returned, click "Add Non Listed Item"



6. Add any additional information

7. Click "Request Quotation" to send

Your request has been sent. To view your quotation please check your Self Serve, quotes history.

The image shows a screenshot of a web browser displaying the Cousins UK website. The browser's address bar shows the URL [www.cousinsuk.com/default.aspx](http://www.cousinsuk.com/default.aspx). The browser's toolbar includes a search engine (Google) and several icons. The website's header is dark blue and features the Cousins UK logo on the left. To the right of the logo are navigation links: "Register", "LOGIN", "SELF SERVE", and "VIEW BASKET (0 ITEMS)". The "SELF SERVE" button is highlighted with a pink oval. Below the navigation links, the website's product categories are listed: "Wholesale: Batteries, Watch Parts, Tools, Books, Watch Straps, Watch Bracelets, Jewellery Findings, Restoration Consumables, Equipment, Clock Parts, Ear Piercing, Downloads".



8. Enter your "Self Serve" here

Logged in as:  
JIL004MAIN

- ePayment Home
- Balance Summary
- ePayment Receipts
- Backorders Current
- Backorders Historical
- Quotes Pending
- Quotes History** 14
- Exit ePayments

## Quotes History

Account Name: **Jill Wood - Cousins Material** Address: **Unit J - Main Address**  
Account Type: **House Ltd** **Chesham Close**  
Branch Code: **Head Office**  
Customer Number: **MAIN** **Romford**  
**JIL004** **United Kingdom**  
**RM7 7PJ**

Please note prices are not guaranteed as suppliers often increase prices without notice.

(Prices can be substantially higher than quoted for non-stock specialist items, eg: watch dials, watch bracelets.)

QUOTE NUMBER	ITEM No	DESCRIPTION	QTY	U OF M	UNIT PRICE	QUOTE DATE	COMMENTS	ADD TO BASKET
QTE00011356	OME2401105	Omega 240 Click Springs Omega Calibre Number: 330 Swiss Part Description: Click Spring	<input type="text" value="1"/>	EACH	6.80	05-07-10		<input type="checkbox"/>

ADD TO BASKET



9. Click "Quote History" in the left hand side menu column

We endeavour to reply to these within one hour, although this can in some instances take up to 24 hours before we are able to post the required information online as it is occasionally necessary for us to contact manufactures / supplier to complete our customers Non Listed Item Requests.

A non listed item request, you are under no obligation to purchase.